

Chair of Business Administration

The Division of Professional Education at Stillman College invites applications for a tenure-track position as **Department Chair of Business Administration**.

Minimum Requirements: Doctorate in Business Administration. Knowledge of academic areas such as accounting, management, and marketing. Experience with the ICABE accreditation process.

Duties: To serve as academic leader of the department. To provide leadership and coordination for all activities in the academic department and is accountable for the overall management as well as the quality and integrity of the respective academic programs within the department. To maintain accreditation and teach business courses as determined by the needs of the department. Other duties include planning course schedules, advising, and monitoring the academic progress of students including the senior thesis.

Application Procedure: Applicants should submit a cover letter (that offers an explanation of scholarly interest and teaching philosophy), application for employment (available at <http://www.stillman.edu/employment.html>), curriculum vitae, copies of transcripts, and three letters of reference to Human Resources, Stillman College, 3601 Stillman Blvd., Tuscaloosa, AL 35401.